

BOU/Admin-2(658)/13/ ৫৫০৫

Date: 21 Kartik 1432  
06 November 2025

## Office Order

This is to notify that the Vice-Chancellor of Bangladesh Open University (BOU) is pleased to give permission with Ex-Bangladesh earned leave from 13-11-2025 to 11-12-2025 to **MS Salena Akter Shally** (Passport No. A14683293), **Assistant Director, Media Division**, BOU to visit **India** for her son's treatment. She will bear all the expenses for the said visit and as such, Bangladesh Open University will have no financial obligation in this regard. She will be accompanied by her son Shariar Kabir Rahat.

This notification is issued as authorized by letter No.03.069.025.06.00.003. 2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

  
06.11.2025  
Md. Humayun Kabir Khan  
Joint Director (Personnel-1)  
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বাংলাদেশ উন্মুক্ত বিশ্ববিদ্যালয়
কম্পিউটার বিভাগ
সিস্টেম ম্যানেজার/পরিচালক এর কার্যালয়
স্মারক নং: ৩৩৬
তারিখ: ১১/১১/২৫
সিস্টেম এনালিস্ট/ডেপুটি সিস্টেম এনালিস্ট/ওয়েব মাস্টার/ হেল্পিং প্রোগ্রামার/ASANA
সিস্টেম এনালিস্ট/হার্ডওয়্যার ইঞ্জিনিয়ার/HME
সিস্টেম এনালিস্ট/হার্ডওয়্যার ইঞ্জিনিয়ার/AHME

### Copy forwarded for information & necessary action:

1. Secretary, Chancellor's Secretariat, Bangladesh Secretariat, Dhaka.
2. **MS Salena Akter Shally, Assistant Director, Media Division**, BOU.
3. Senior Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh.
4. Senior Secretary, Ministry of Home Affairs, Govt. of the People's Republic of Bangladesh.
5. Senior Secretary, Ministry of Public Administration, Govt. of the People's Republic of Bangladesh.
6. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh.
7. Secretary, University Grants Commission, Agargaon, Ser-E-Bangla Nagar, Dhaka-1207.
8. Controller, Foreign Exchange Branch, Bangladesh Bank, Dhaka.
9. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh.
10. Director, Media Division, BOU
11. Director, Finance & Accounts Division, BOU.
12. System Manager/Director, Computer Division, BOU ( Please take necessary action to upload the office order on BOU Website).
13. Personal Secretary, Office of the Vice-Chancellor, BOU.
14. Visa Officer, High Commission of India, Plot: 1-3, Park Road, Baridhara, Dhaka-1212.
15. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka /Dorshona/ Chuadanga, Benapole Checkpost, Jessore/ Hili, Dinajpur/ Akhaura, Brahmanbaria/ Banglabandha, Panchagar, Bangladesh.
16. PA to Registrar, BOU.
- ✓ 17. BOU Web site Address: <http://www.bou.ac.bd>
18. Personal file.