

Revised

No: BOU/Admin-2 (93)/95/ ৫১৬৭

Date: 10 Kartik 1432
26 October 2025

Office Order

This is to notify that the Vice-Chancellor of Bangladesh Open University (BOU) has granted duty leave from 28-10-2025 to 03-11-2025 and earned leave from 04-11-2025 to 05-11-2025 to Mr. Sohail Ahmed, Senior Video Specialist (Grade-1), Media Division, BOU with permission to attend the knowledge Sharing Session "The Journey of Digital Transformation of Education of Bangladesh" organized by Graduate School of Business and Management, Hiroshima Public University to be held on 30 October, 2025 in Hiroshima Public University, Japan. Professor Dr. Seiichiro Yonekura, Dean, Graduate School of Business, and Management Hiroshima Public University will bear all the expenses for his said visit to Japan. Bangladesh Open University will have no financial obligation in this visit.

This notification is issued as authorized by the letter no. 03.069.025.06.00.003.2011-144 (500) dt.19.06.2011 of the Office of the Hon'ble Prime Minister, Government of the People's Republic of Bangladesh.

Ad 26/10/2025
Professor Md. Anisur Rahman
Registrar (Additional Charge)
Mobile: +88 01716274927

বাংলাদেশ উন্মুক্ত বিশ্ববিদ্যালয়	
কম্পিউটার বিভাগ	
সিস্টেম ম্যানেজার/পরিচালক এর কার্যালয়	
ডায়েরী নং.....	৩০৬৬
তারিখঃ.....	২৭/১০/২৫
সিস্টেম এনালিস্ট/ডেপুটি সিস্টেম এনালিস্ট/ওয়েব মাস্টার/ নহঃসিঃ প্রোগ্রামার/ASANA	
সিস্টেম এনালিস্ট/ডেপুটি সিস্টেম এনালিস্ট/ওয়েব মাস্টার/ নহঃসিঃ প্রোগ্রামার/ASANA	
সিস্টেম এনালিস্ট/ডেপুটি সিস্টেম এনালিস্ট/ওয়েব মাস্টার/ নহঃসিঃ প্রোগ্রামার/ASANA	

Copy forwarded for information & necessary action (Not as per seniority):

1. Senior Secretary, Ministry of Home Affairs, Govt. of the People's Republic of Bangladesh, Dhaka;
2. Secretary, Chancellor's Secretariat, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka;
3. Secretary, Ministry of Public Administration, Govt. of the People's Republic of Bangladesh, Dhaka;
4. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka;
5. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka;
6. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh;
7. Mr. Sohail Ahmed, Senior Video Specialist (Grade-1), Media Division, BOU, Gazipur;
8. Director (In Charge), Media Division, BOU, Gazipur;
9. Director (In Charge), Finance & Accounts Division, BOU, Gazipur;
10. System Manager/Director, Computer Division, BOU (Please take necessary action to upload the office order on BOU Website);
11. Visa Officer, The High Commission of Japan, Plot No. 5 & 7, Dutabash Rd, Dhaka 1212, Bangladesh;
12. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka, Bangladesh;
13. Joint Director, Personnel-1 (Teacher), Administration Division, BOU, Gazipur, Bangladesh;
14. PS to VC (for VC's kind information), VC's office, BOU, Gazipur;
15. Deputy Director (for Registrar's kind information), Registrar Office, BOU, Gazipur;
16. Office Copy/Personnel file.