

BOU/Admin-2(769)/19/ 4961

Date : 31 Ashwin, 1432
16 October, 2025

Office Order

This is to notify that the Vice-Chancellor of Bangladesh Open University (BOU) is pleased to give permission with Ex-Bangladesh earned leave from 19/10/2025 to 01/11/2025 to Md. Al-Amin (passport No. A00369663), Administrative Officer, Research Degree Unit, Administration Division, BOU to perform Umrah Hajj in kingdom of Saudi Arabia (KSA). He will bear all the expenses for the said visit and as such, Bangladesh Open University will have no financial obligation in this regard.

This notification is issued as authorized by letter No.03.069.025.06.00.003. 2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

S. Karim
16-10-2025

Md. Shahriar Karim
Deputy Director (Personnel-1)
+8801712236277

বাংলাদেশ উন্মুক্ত বিশ্ববিদ্যালয় কম্পিউটার বিভাগ সিস্টেম ম্যানেজার/পরিচালক এর কার্যালয়
ডায়েরী নং: ৬৬৯৮
তারিখঃ: ২৫/১০/২০
সিস্টেম এনালিস্ট/ডেপুটি সিস্টেম এনালিস্ট/গেয়েব মাস্টার/ সহঃ প্রোগ্রামার/ASANA
সহঃ সিস্টেম এনালিস্ট/হার্ডওয়্যার ইঞ্জিনিয়ার/HME
সহঃ সিস্টেম এনালিস্ট/হার্ডওয়্যার প্রোগ্রামার/AHME

Copy forwarded for information & necessary action:

1. Secretary, Chancellor's Secretariat, Bangladesh Secretariat, Dhaka.
2. Md. Al-Amin, Administrative Officer, Research Degree Unit, Administration Division, BOU.
3. Senior Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh.
4. Senior Secretary, Ministry of Home Affairs, Govt. of the People's Republic of Bangladesh.
5. Senior Secretary, Ministry of Public Administration, Govt. of the People's Republic of Bangladesh.
6. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh.
7. Secretary, University Grants Commission, Agargaon, Ser-I-Bangla Nagar, Dhaka-1207.
8. Controller, Foreign Exchange Branch, Bangladesh Bank, Dhaka.
9. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh.
10. Director, Finance & Accounts Division, BOU.
11. Joint Director, Research Degree Unit, Administration Division, BOU.
- ✓ 12. System manager/ Director, Computer Division, BOU. (Please take necessary action to upload the office order on BOU Website).
13. Personal Secretary, Office of the Vice-Chancellor, BOU.
14. Visa Officer, The Royal Embassy of Saudi Arabia, House # 05 (NI) L, Road # 83, Gulshan, Dhaka-1212.
15. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka, Bangladesh.
16. PA to Registrar, BOU.
17. BOU Web site Address: <http://www.bou.ac.bd>
18. Personal file.