

N0: BOU/Admn-1(34)/94/2nd part/ ৫৪৫৭

Date: 27 Ashshin. 1432  
12 October, 2025

## Office Order

This is to notify that the Vice-Chancellor of Bangladesh Open University (BOU) has granted earned leave from 19-29 October, 2025 to **Salma Ainy, PhD**, Professor (English), School of Social Sciences, Humanities and Languages (SSHL), Bangladesh Open University, BOU with permission to visit Turkey. She will bear all the expenses for the said visit and, as such, the Bangladesh Open University will have no financial obligations in this regard.

This notification is issued as authorized by letter No. 03.069.025.06.00.003.2011-144(500) dt. 19-06-2011 of the Office of the Honorable Prime Minister, Government of the People's Republic of Bangladesh.

  
12.10.2025  
Md. Abdul Karim  
Joint Director (Personnel)  
Bangladesh Open University

বাংলাদেশ উন্মুক্ত বিশ্ববিদ্যালয় কম্পিউটার বিভাগ সিস্টেম ম্যানেজার/পরিচালক এর কার্যালয়
ডায়েরী নং... ৩৫৯৫
তারিখঃ... ১২/১০/২৫
সিস্টেম এনালিস্ট/ডেপুটি সিস্টেম এনালিস্ট/ওয়েব মাস্টার/ সহঃ প্রোগ্রামার/ASANA
সহঃ সিস্টেম এনালিস্ট/হার্ডওয়্যার ইঞ্জিনিয়ার/HME সহঃ সিস্টেম এনালিস্ট/হার্ডওয়্যার ইঞ্জিনিয়ার/AHME

### Copy forwarded for information & necessary action :

1. Senior Secretary, Chancellor's Secretariat, Bangladesh Secretariat, Dhaka, Bangladesh
2. Senior Secretary, Ministry of Education, Bangladesh Secretariat, Dhaka, Bangladesh.
3. Senior Secretary, Ministry of Home Affairs, Govt. of the People's Republic of Bangladesh.
4. Senior Secretary, Ministry of Establishment, Govt. of the People's Republic of Bangladesh.
5. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh.
6. Director, Foreign Exchange Branch, Bangladesh Bank, Dhaka.
7. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh.
8. **Salma Ainy, PhD**, Professor (English), SSHL, BOU
9. Dean, SSHL, BOU.
10. Director, Finance and Accounts Division, BOU.
- ✓ 11. Director/System Manager, Computer Division, BOU. (to upload BOU web site).
12. Visa Officer, Embassy of the Republic of Turkey, House : 7 Road :2 Baridhara, Dhaka-1212.
13. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka, Bangladesh.
14. Ps to VC (for VC's kind information), VC's office, BOU, Gazipur.
15. Personal File.

ADMIN-13(GO)

