

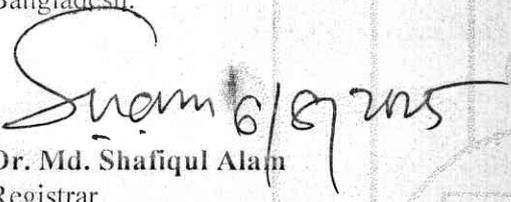
No: BOU/Trg-468/PCF/2025/3570

Date: 22 Srabon 1432  
06 August 2025

### Office Order

This is to notify that the Vice-Chancellor of Bangladesh Open University (BOU) has granted duty leave to Dr. Sadia Afroze Sultana, Professor, Open School, BOU from 07-16 September 2025 with permission to attend the Eleventh Pan-Commonwealth Forum on Open Learning (PCF11) jointly organized by Commonwealth of Learning (COL), Ministry of Higher Educational and Implementing Agency and Botswana to be held from 10-12 September 2025 in Gabrone International Convention Centre (GICC) at the Grand Palm Resort, Botswana. The organizing committee will bear all the expenses for her said visit to Botswana.

This notification is issued as authorized by the letter no. 03.069.025.06.00.003.2011-144 (500) dt.19.06.2011 of the Office of the Hon'ble Prime Minister, Government of the People's Republic of Bangladesh.

  
Dr. Md. Shafiqul Alam  
Registrar  
Mobile: +88-01754459902

বাংলাদেশ উন্মুক্ত বিশ্ববিদ্যালয়	
কম্পিউটার বিভাগ	
সিস্টেম ম্যানেজার/পরিচালক এর কার্যালয়	
তারিখ:	০২/০৮/২৫
ক্রমিক:	২০/৫২৫
সিস্টেম এনালিস্ট/ডেপুটি সিস্টেম এনালিস্ট/ওয়েব মাস্টার/ নেটওয়ার্ক ইঞ্জিনিয়ার/ASANA	
সিস্টেম এনালিস্ট/হার্ডওয়্যার ইঞ্জিনিয়ার/HME	

**Copy forwarded for information & necessary action (Not as per seniority):**

1. Senior Secretary, Ministry of Home Affairs, Govt. of the People's Republic of Bangladesh, Dhaka;
2. Secretary, Chancellor's Secretariat, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka;
3. Secretary, Ministry of Public Administration, Govt. of the People's Republic of Bangladesh, Dhaka;
4. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka;
5. Controller, Foreign Exchange Division, Bangladesh Bank. Dhaka;
6. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh;
7. Dr. Sadia Afroze Sultana, Professor, Open School, BOU, Gazipur;
8. Dean, Open School, BOU, Gazipur;
9. Director, Finance & Accounts Division, BOU, Gazipur;
- ✓ 10. System Manager/Director, Computer Division, BOU (Please take necessary action to upload the office order on BOU Website);
11. Visa Officer, The High Commission of Botswana, New Delhi, India;
12. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka, Bangladesh;
13. Joint Director, Personnel-1(Teacher), Administration Division, BOU, Gazipur, Bangladesh;
14. PS to VC (for VC's kind information), VC's office, BOU, Gazipur;
15. Deputy Director (for Registrar's kind information), Registrar Office, BOU, Gazipur;
16. Office Copy/Personnel file.