



BOU/Admin-2(646)/13/ 1266

Date : 9 Boishakh, 1432  
22 April, 2025

### Office Order

This is to notify that the Vice-Chancellor of the Bangladesh Open University (BOU) is pleased to give permission with Ex-Bangladesh earned leave from 28-04-2025 to 02-06-2025 with permission to visit kingdom of Saudi Arabia (KSA) from 28-04-2025 to 12-06-2025 (Including Eid-UI-Azha vacation) to Ms Sabina Yesmin, Assistant Director, School of Science And Technology, BOU to perform Hajj in kingdom of Saudi Arabia (KSA). She will bear all the expenses for the said visit and as such, the Bangladesh Open University will have no financial obligation in this regard. She will be accompanied by her husband Md Mahbubur Rahman.

This notification is issued as authorized by letter No.03.069.025.06.00.003. 2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

*S. Karim*  
22-04-2025

**Md. Shahriar Karim**

Deputy Director (Personnel-1)

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Copy forwarded for information & necessary action:

- Secretary, Chancellor's Secretariat, Bangladesh Secretariat, Dhaka.
- Ms Sabina Yesmin, Assistant Director, School of Science And Technology, BOU.
- Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh.
- Secretary, Ministry of Home Affairs, Govt. of the People's Republic of Bangladesh.
- Secretary, Ministry of Public Administration, Govt. of the People's Republic of Bangladesh.
- Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh.
- Secretary, University Grants Commission, Agargaon, Ser-E-Bangla Nagar, Dhaka-1207.
- Controller, Foreign Exchange Branch, Bangladesh Bank, Dhaka.
- Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh.
- Dean, School of Science And Technology, BOU.
- Director, Finance & Accounts Division, BOU.
- System manger/ Director Computer Division, BOU. ( Please take necessary action to upload the office order on BOU Website).
- Personal Secretary, Office of the Vice-Chancellor, BOU.
- Visa Officer, The Royal Embassy of Saudi Arabia, House # 05 (NE) L, Road # 83, Gulshan, Dhaka-1212
- Immigration Officer, Hazrat Shahjalal International Airport, Dhaka, Bangladesh.
- PA to Registrar, BOU.
- BOU Web site Address: <http://www.bou.ac.bd>
- Personal file.

বাংলাদেশ উন্মুক্ত বিশ্ববিদ্যালয়	
কম্পিউটার বিভাগ	
সিস্টেম ম্যানেজার/পরিচালক এর কার্যালয়	
ডায়েরী নং.....	২৫৪৩
তারিখঃ.....	২৪.৪.২৫
সিস্টেম এনালিস্ট/ডেপুটি সিস্টেম এনালিস্ট/ওয়েব মাস্টার/ সহঃ প্রোগ্রামার/ASANA	
সহঃ সিস্টেম এনালিস্ট/হার্ডওয়্যার ইঞ্জিনিয়ার/HME	