

N0: BOU/Admn-1(62)/96/2nd part/ চ 130

Date : 16 Agrohayon, 1431  
01 December, 2024

## Office Order

This is to notify that the Vice-Chancellor of Bangladesh Open University (BOU) has granted earned leave from 18-12-2024 to 02-01-2025 to **Dr. Md. Mayenul Islam**, Professor (Management) and Dean, School of Business, BOU with permission to visit Kingdom of Saudi Arabia (KSA) for performing Holy Omrah. He will bear all the expenses for the said visit and as such the Bangladesh Open University will have no financial obligations in this regard.

This notification is issued as authorized by letter No. 03.069.025.06.00.003.2011-144(500) dt. 19-06-2011 of the Office of the Honorable Prime Minister, Government of the People's Republic of Bangladesh.

  
Md. Aminul Haque

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Joint Director (Personnel-2) &  
Additional charge (Personnel-1)

বাংলাদেশ উন্মুক্ত বিশ্ববিদ্যালয় কম্পিউটার বিভাগ সিস্টেম ম্যানেজার/পরিচালক এর কার্যালয়	
ডায়েরী নং.....	২২৫০
তারিখঃ.....	২/১২/২৪
সিস্টেম এনালিস্ট/ডেপুটি সিস্টেম এনালিস্ট/ওয়েব মাস্টার/ সহঃ প্রোগ্রামার/ASANA	
সহঃ সিস্টেম এনালিস্ট/হার্ডওয়্যার ইঞ্জিনিয়ার/HME	
সহঃ পরিচালক/সহকারী প্রোগ্রামার/AHME	

### Copy forwarded for information & necessary action :

1. Senior Secretary, Chancellor's Secretariat, Bangladesh Secretariat, Dhaka, Bangladesh.
2. Senior Secretary, Ministry of Education, Bangladesh Secretariat, Dhaka, Bangladesh.
3. Senior Secretary, Ministry of Home Affairs, Govt. of the People's Republic of Bangladesh.
4. Senior Secretary, Ministry of Establishment, Govt. of the People's Republic of Bangladesh.
5. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh.
6. Controller, Foreign Exchange Branch, Bangladesh Bank, Dhaka.
7. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh.
8. **Dr. Md. Mayenul Islam**, Professor (Management) and Dean, School of Business, BOU.
9. Dean, School of Business, BOU.
10. Director, Finance and Accounts Division, BOU.
11. ~~Director~~/System Manager, Computer Division, BOU. (to upload BOU website).
12. Visa Officer, The Royal Embassy of Saudi Arabia, Gulshan Avenue, Dhaka.
13. Immigration Officer, Hazrat Shahjalal International Airport Dhaka, Bangladesh.
14. Ps to VC (for VC's kind information), VC's office, BOU, Gazipur.
15. Personal File.

ADMN-13(GO)