

বাউবি/প্রশা(রিসার্চ ডিগ্রি)/সিআরসি/২(১)/২০১৯/৪৫৫৬

তারিখ : ৩১ ভাদ্র ১৪৩২ বঙ্গাব্দ
১৫ সেপ্টেম্বর ২০২৫ খ্রিষ্টাব্দ

প্রজ্ঞাপন

বাংলাদেশ উন্মুক্ত বিশ্ববিদ্যালয়ের উপাচার্য ও সেন্ট্রাল রিসার্চ কমিটির চেয়ারপারসনের সভাপতিত্বে ১৫ সেপ্টেম্বর ২০২৫ তারিখে অনুষ্ঠিত সেন্ট্রাল রিসার্চ কমিটির ১৩তম সভায় এমফিল ও পিএইচডি প্রোগ্রামের সংশোধিত একাডেমিক ও ফাইন্যান্সিয়াল রেগুলেশন অনুমোদিত হয়েছে।

কর্তৃপক্ষের নির্দেশক্রমে,

অধ্যাপক মোঃ আনিছুর রহমান
রেজিস্ট্রার (অতিরিক্ত দায়িত্ব)

অনুলিপি : অবগতি ও প্রয়োজনীয় কার্যার্থে (জ্যেষ্ঠতার ভিত্তিতে নয়)।

১. ডিন (সকল), , বাউবি।
২. পরিচালক, কম্পিউটার বিভাগ, বাউবি। রেগুলেশন ওয়েবসাইটে আপলোডের জন্য অনুরোধ করা হলো।
৩. পরীক্ষা নিয়ন্ত্রক, পরীক্ষা বিভাগ, বাউবি।
৪. পরিচালক, অর্থ ও হিসাব বিভাগ, বাউবি।
অর্থ কমিটির পরবর্তী সভায় রিপোর্ট করার জন্য অনুরোধ করা হলো।
৫. যুগ্ম পরিচালক, রিসার্চ ডিগ্রি ইউনিট, প্রশাসন বিভাগ, বাউবি।
৬. একান্ত সচিব, উপাচার্যের কার্যালয়, বাউবি। উপাচার্য মহোদয়ের অবগতির জন্য।
৭. একান্ত সচিব, উপ উপাচার্য (শিক্ষা)-এর কার্যালয়, বাউবি। উপ উপাচার্য মহোদয়ের অবগতির জন্য।
৮. একান্ত সচিব, কোষাধ্যক্ষের কার্যালয়, বাউবি। কোষাধ্যক্ষ মহোদয়ের অবগতির জন্য।
৯. উপ পরিচালক, কাউন্সিল শাখা, প্রশাসন বিভাগ, বাউবি।
একাডেমিক কাউন্সিলের পরবর্তী সভায় রিপোর্ট করার জন্য অনুরোধ করা হলো।
১০. সংশ্লিষ্ট নথি।

Academic and Financial Regulations for Master of Philosophy (MPhil) and Doctor of Philosophy (PhD)

(This regulation based on section 33 of the BOU Act, 1992)

Section A: Administration of MPhil and PhD Programs

1. Preamble

Bangladesh Open University (BOU) has been striving to ensure quality education for all categories of learners through open, regular, and distance modes. The learners of this university have the scope to involve lifelong active-oriented mass education from basic to higher level in different disciplines. BOU maintains a strong focus on research in basic and applied sciences, technologies, social sciences, humanities and languages, agricultural sciences, food, nutrition and health sciences, biological sciences, business administration, international and development economics, law, open and distance education, and other disciplines offered by different schools in order to produce quality researchers.

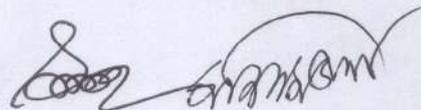
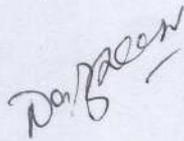
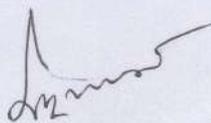
2. Fields of Research Degree

BOU offers various academic programs ranging from certificate to Doctor of Philosophy (PhD) through face-to-face as well as open and distance learning (ODL) approach using self-learning materials, radio-TV broadcasts, tutorial support services, interactive virtual classes, video-conferencing, mobile technologies, etc. The regulation refers to the Bangladesh Open University (BOU) Act, 1992, which grants the university to conduct research and confer research degrees under Section 6. Under this Regulation, the university offers the following research degree programs through its different academic schools.

- a. Master of Philosophy (MPhil)
- b. Doctor of Philosophy (PhD)

The fields or areas in which these programs offer include:

- i) Basic Science, Biological Science, Food, Nutrition and Health Sciences, Environmental Science;
- ii) Social Sciences, Humanities, and Languages;
- iii) Education, Open and Distance Education, E-learning and Blended learning, Open Educational Resources;
- iv) Management and Human Resource Management, Finance and Banking, Accounting and Information Systems, Marketing, International and Development Economics;
- v) Agricultural Sciences (Agriculture, Fisheries, Veterinary Medicine, Animal Husbandry, Veterinary and Animal Science, Agricultural Engineering, Food Engineering and Agricultural Economics), Rural Development, Youth Development;
- vi) Computer Science and Engineering, Information and Communication Engineering, Artificial Intelligence, and Fourth Industrial Revolution Technologies;



- vii) Technical and Vocational Education;
- viii) Other contemporary fields of study.

3. Central Research Committee (CRC)

The University shall form a Central Research Committee for three (3) years consisting of the following members:

- Chairperson : Vice-Chancellor, BOU
- Internal Members : Pro-Vice Chancellor, BOU [to be nominated by the Vice-Chancellor]
 - : Treasurer, BOU
 - : Deans of the BOU Schools
- External Member : One external member having PhD not below the rank of Professor.
- Member Secretary : Registrar, BOU

[The Vice-Chancellor may increase the members of the committee, if required]

This Committee shall act as the highest Research Council of the university. The recommendations of the RCC for admission of researchers, grant of scholarships, change of title, status and supervisor, appointment of course teachers, course waiver, re-registration, formation of various committees and approval of various matters will be presented to the CRC. The CRC will recommend to the concerned for approval and implementation of all matters related to MPhil and PhD program according to the regulations. The minutes of the CRC meeting will be presented/reported to the Academic Council/Board of Governors/Finance Committee as needed.

4. Research Coordination Committee (RCC)

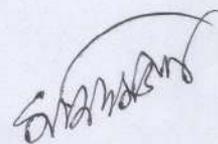
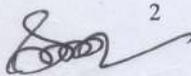
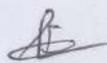
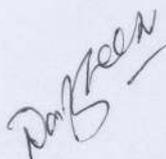
Each School shall have a specific Research Coordination Committee (RCC) proposed by the school committee. The Central Research Committee will approve the RCC for three (3) years consisting of the following members:

- Chairperson : Dean of the concerned school
- Internal Members : All the Professors of the School
- External Members : Two external members must have PhD degree in the relevant field and not below the rank of Professor.

[The Vice-Chancellor may increase the members of the Committee, if required, but not below the rank of Associate Professor]

RCC shall be responsible for conducting all the administrative and academic works related to MPhil and PhD degrees. The RCC will perform the following functions:

- i) Recommend candidate for admission into MPhil and PhD program to CRC;
- ii) Recommend the topic of research, research proposal and supervisor;
- iii) Facilitate the finalization of proposal within six-month period of admission;
- iv) Assess and recommend the change of thesis title and supervisor/co-supervisor to the CRC;



- v) Recommend course work and organize the presentation, research reviews, seminars and such other components prescribed in respect to the MPhil and PhD researchers;
- vi) Propose examination committee according to the regulation to the CRC;
- vii) Assess and recommend the progress reports of the MPhil/PhD researchers;
- viii) Recommend MPhil or PhD researchers to the CRC for the fellowships or scholarships or assistantships;
- ix) Recommend extension of fellowship or scholarship or assistantship tenure, if any, beyond the time-period specified in the initial offer letter of the award;
- x) Follow up the admission circular announced by the CRC;
- xi) Organize all activities related to the MPhil and PhD program of the school;

RCC will present all recommendation of MPhil and PhD program for consideration to the CRC. The minutes of the RCC meeting will be presented/reported to the school committee. Officers and staff of the school will provide secretarial and other support to the RCC.

5. Research Ethical Committee (REC)

Research Ethical Committee to look after the ethical issues concerning MPhil, PhD and other research works. The Central Research Committee will form the REC for three (3) years consisting of the following members:

- Chairperson : Pro-Vice Chancellor, BOU [to be nominated by the Vice-Chancellor]
- Internal Members : Deans of the BOU Schools
- External Member : Two external members having PhD not below the rank of Professor
- Member Secretary : Head, Research Degree Unit, Administration Division, BOU

[The Vice-Chancellor may increase the members of the committee, if required]

REC will work in according to the research ethical policy.

6. Research Degree Unit (RDU)

RDU will be responsible for admission, secretarial support to various committees (such as CRC, REC, etc.), collection of prescribed fees from researchers, coordinating and performing various administrative tasks related to MPhil and PhD program. It will act under the administration division.

Section B: Academic Regulation of MPhil and PhD Programs

1. Introduction of the Programs

a. MPhil is typically a two-year postgraduate degree program consisting of coursework followed by thesis work. This program is designed to develop advanced research skills and in-depth subject knowledge which serving as stepping stone to a PhD. Candidates are to undertake independent research work under expert supervisor.

b. PhD program is the highest academic degree, requiring several years of advanced study and original research culminating in a thesis and oral defense. This program is typically a three-year postgraduate degree program consisting of coursework, in-depth research, and a dissertation or portfolio of published papers.

2. Objectives of the MPhil program

- To conduct independent research work by the researchers in their respective field;
- To create future researcher;
- To innovate new knowledge in order to development the society.

3. Objectives of the PhD program

- To conduct original research and produce new insights, theories or discoveries that expand the boundaries of knowledge in a given field;
- To become a subject matter expert with in-depth knowledge and advanced skills in a specialized area of study;
- To acquire the skills necessary to design, conduct and analyze original research studies, evaluate existing literature and communicate findings effectively;
- To qualify for positions of leadership in research, teaching and professional roles in industry, academia and business;
- To contribute to the academic community and society at large through innovative work and problem solving.

4. Name of the Programs

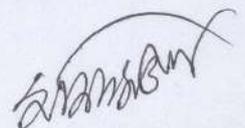
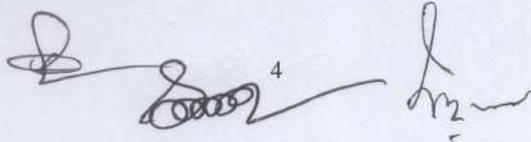
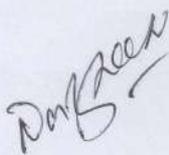
Master of Philosophy, in short MPhil. Doctor of Philosophy, in short PhD.

5. Title of the Degrees

'Master of Philosophy' and 'Doctor of Philosophy'

6. Code of the Programs

The program code of the MPhil and PhD program will be 98 and 99, respectively.



7. Eligible Criteria for Admission

a. Educational Qualifications

Candidates with undergraduate degree and graduate degree from recognized university can apply for admission into MPhil and PhD program. The candidate must obtain second division with minimum 50% marks (with fourth subject) or GPA/CGPA 3.5 out of 5 and GPA/CGPA 3 out of 4 in all examinations (SSC/equivalent to Masters/Graduate). Candidates from health profession must pass health related professional degree.

b. Research Publication

A candidate for PhD enrolment should have at least two (2) research articles published in a peer reviewed recognized journal. Candidate with MPhil degree/MS degree having one published article will be eligible to apply for PhD program.

c. A candidate having Bachelor/Master/others degree from abroad can apply for MPhil/PhD program after obtaining equivalence certificate from recognized body.

d. Candidates already registered into same program (MPhil/PhD) at other university (including BOU) cannot apply for admission.

e. Foreign candidates shall also have the opportunity to enroll into these programs upon satisfying the above requirements. In addition, the foreign candidates have to fulfill the following requirement:

- i. Overall IELTS (Academic) score minimum 6/minimum TOEFL iBT score 60.
- ii. Candidates whose mother language is English or having masters/equivalent degree from overseas with English as a medium of instruction do not require IELTS/TOEFL.

8. Migration from MPhil to PhD Program

Researchers who have obtained at least 70% marks in their MPhil course work from other universities will be eligible to apply for admission into PhD program through migration. After publishing the admission circular, the researchers have to apply to the relevant school along with all required documents. Once their admission is approved, successful applicants will be required to pay the fees for their second and third academic years.

9. Discipline

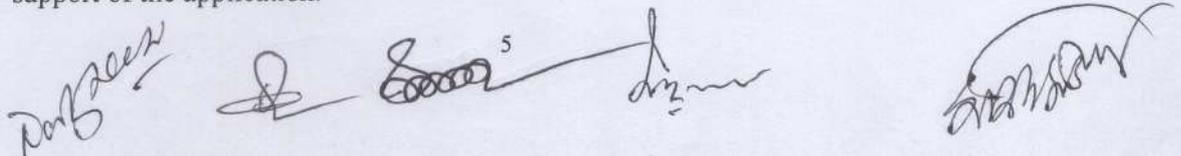
Concerned RCC will decide the discipline of the research program and shall recommend to the CRC for approval through the school committee.

10. Admission

10.1 The University shall advertise admission circular in its website and/or in the print and electronic media.

10.2 The candidate shall apply using the prescribed application form through online or offline or both as specified in the circular.

10.3 The admission can be cancelled at any time if any counterfeit document is found in support of the application.



- 10.4 The candidate shall attach a research proposal with the application form to be prepared as per guidelines provided by the BOU. The guidelines may vary depending on the specific requirements of the specific discipline.
- 10.5 The candidate's supervisor must be a faculty member of BOU. If a candidate intends to have a co-supervisor who is not a faculty of BOU, a copy of the co-supervisor's CV must be submitted. The research proposal must be signed by the candidate, the proposed supervisor and co-supervisor (if have).
- 10.6 After receiving the application by the respective school, an initial scrutiny will be made to check all the essential criteria and relevant documents.
- 10.7 After the scrutiny, the RCC shall call short-listed candidates for written examination/interview/viva-voce/presentation on their proposal.
- 10.8 The details of the candidates who are finally selected by the RCC along with their allotted supervisor and co-supervisor (if have) will be sent to the CRC for approval.
- 10.9 After approval of CRC, offer letter for admission will be sent to the candidates from the Research Degree Unit to complete the admission procedure.
- 10.10 Candidates admitted into the MPhil/PhD program having job shall take permission from their employers where applicable.

11. Supervisor

- 11.1 Professor and Associate Professor (with PhD) in relevant field of BOU can supervise the research work of MPhil and PhD researchers.
- 11.2 A supervisor cannot guide more than 8 (eight) researchers at a time of both MPhil and PhD programs. A co-supervisor cannot guide more than 2 (two) researchers at a time. When a researcher will complete the degree, the supervisor may guide new researcher in place of degree completed researcher.
- 11.3 The faculty members of other university/institution may act as 'co-supervisor'. However, this rule will be relaxed for the first to fourth batches of MPhil and PhD researchers.
- 11.4 Change of supervisor, if required, can be considered after recommendation from RCC and approval from the CRC.

12. Duration of the Programs

MPhil: 2 (two) to 4 (four) years.

PhD: 3 (three) to 6 (six) years.

The validity of registration will remain 4 (four) years and 6 (six) years from date of admission of MPhil and PhD researchers, respectively and all the admitted researchers will be treated as regular researchers. But researchers of the first to fourth batch must complete their MPhil and PhD program within 7 (seven) and 10 (ten) years, respectively from the date of admission into the program.

13. Research Title Change

A researcher has to finalize his/her research title within six months from the date of admission. Later, the researcher will conduct the research activities as per the instructions of his/her

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supervisor. However, the researcher will get opportunity just one time to change his/her research title after the specified period based on the recommendation of the supervisor and RCC.

14. Courses of Studies

14.1 The concerned RCC shall recommend the Courses of Studies to CRC for approval. The curriculum committee will prepare the syllabus and curriculum which will be sent to CRC for approval through RCC and school committee.

14.2 Courses and credit hours of the MPhil program:

SL	Course Title	Credits	Year
1.	Research Methodology	6	First Year
2.	Research Subject-Related Course	6	
3.	Seminar-1	4	
4.	Seminar-2	4	Second/Third/Fourth Year
5.	Thesis	-	Will be started from 2 nd year

14.3 Courses and credit hours of the PhD program:

SL	Course Title	Credits	Year
1.	Research Methodology	6	First Year
2.	Research Subject-Related Course	6	
3.	Seminar-1	6	
4.	Seminar-2	6	Second/Third/Fourth/Fifth Year
5.	Seminar-3	6	Third/Fourth/Fifth/Sixth Year
6.	Thesis	-	Will be started from 2 nd year

14.4 The duration of each class shall be two hours and there shall be 20 classes for each course. Each researcher (MPhil and PhD) has to complete a thesis work under his/her assigned supervisor.

14.5 The number and content of the seminar class for each seminar course will be determined by the curriculum committee in relation to the credit hours. The seminar course will be evaluated by Seminar Committee.

14.6 Total marks for each course will be 100 marks (Theory 60 and continuous assessment 40). Seminar course will be evaluated through presentation and assignment. The pass mark for each course will 40% (combinedly theory and continuous assessment). The duration of the theory examination shall be three (03) hours. A successful researcher will be eligible to be promoted to the second year after successful completion of first year courses and so on.

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- 14.7 The results of course work will be published in terms of Grade Point Average (GPA). Based on the marks obtained, grade points can be determined as follows:

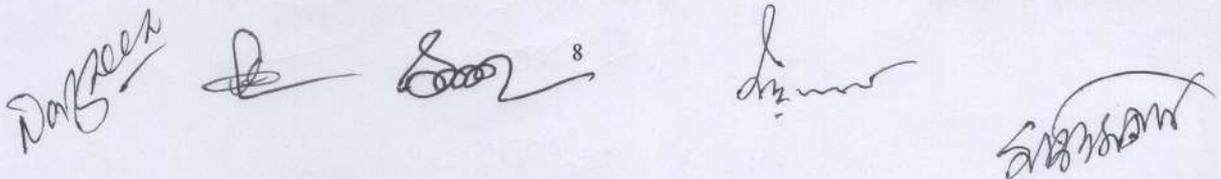
Marks	Letter Grade	Grade Point
80% or above	A+ (A Plus)	4.00
75% to less than 80%	A (A Regular)	3.75
70% to less than 75%	A- (A Minus)	3.50
65% to less than 70%	B+ (B Plus)	3.25
60% to less than 65%	B (B Regular)	3.00
55% to less than 60%	B- (B Minus)	2.75
50% to less than 55%	C+ (C Plus)	2.50
45% to less than 50%	C (C Regular)	2.25
40% to less than 45%	D	2.00
Less than 40%	F	0.00

GPA will be calculated by adding the grade points obtained in each course divided by the total grade points of all the courses.

- 14.8 The researcher, who fails to get the pass mark or is unable to appear at the written examination or cannot complete the courses of studies for valid reasons, may be allowed one more time to sit for the examination. The permission will be given by the CRC on the recommendation of the supervisor and the RCC of the concerned School.
- 14.9 There shall be an examination committee, responsible for holding examinations consisting of three members: a chairman, an internal member, and an external member. Relevant faculties from other schools of BOU can be selected as external member.
- 14.10 RCC will propose the examination committee through school committee to CRC for approval.
- 14.11 There shall be two question setters for each theory course except seminar course; each question will be moderated by the concerned examination committee.
- 14.12 Chief invigilator, invigilator, script evaluator, tabulator and convener will be appointed by BOU, recommended by RCC. The Examination Division will look after those matter and conduct course work final examination.

15. Mode of Delivery and Course Waiver

- 15.1 Researchers have to attend the face-to-face sessions for the theory courses. Researchers will not be permitted to sit for the final exam if the class participation becomes less than 70%.
- 15.2 A researcher shall have the opportunity to get waiver from course work if he/she obtained 50% marks in the respective course(s) from another university.
- 15.3 The researcher shall apply for course waiver along with proper documents to the RCC.



16. Seminar, Thesis Evaluation and Defense

- 16.1 Two formal seminars related to thesis shall be given by each MPhil researcher: one within 4 (four) months after admission for finalization of the research proposal and another prior to the submission of the draft thesis for draft thesis presentation.
- 16.2 Three formal seminars related with thesis shall be given by the PhD researcher: one within 4 (four) months after admission for finalization of the research proposal, 2nd one on research progress in second/third/fourth/fifth year and 3rd one prior to the submission of the draft thesis in third/fourth/fifth/sixth year for draft thesis presentation.
- 16.3 Examiners of the thesis evaluation and defense committee evaluate the thesis paper.
- 16.4 After incorporating all suggestions in the draft thesis, the researcher will be call to defend his/her thesis work through presentation in front of thesis evaluation and defense committee.
- 16.5 Thesis evaluation and defense committee will ensure incorporating all relevant suggestions by examiners in the thesis.
- 16.6 The thesis evaluation and defense committee will arrange the defense within 4 (four) months after the submission of the thesis.

17. Seminar Committee

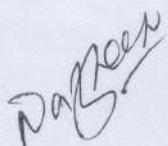
- 17.1 There shall be a seminar committee consisting of three members: a Convener (preferably the supervisor) and two subject experts including at least one external member. Seminar committees can be formed in according with discipline.
- 17.2 RCC will constitute the seminar committee and forward it to the CRC for approval.
- 17.3 All faculty members of the school and MPhil and PhD researchers shall participate in the seminar. Faculties and researchers of other schools may also be invited.

18. Thesis Evaluation and Defense Committee

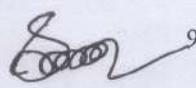
The committee shall consist of a Convener, one external examiner and one internal examiner. If no internal examiner is available, both the members will be external. Thesis Evaluation and Defense Committee will be formed by RCC and will be sent to CRC for approval. The Vice-Chancellor may increase the members of the Committee, if required, but not below the rank of Associate Professor. The supervisor(s) shall invite as observer(s).

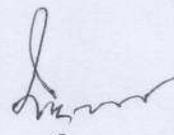
19. Submission and Evaluation of Thesis

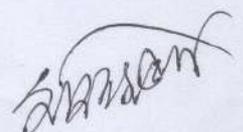
- 19.1 After completion of the research work if supervisor(s) is/are satisfied that the researcher has achieved sufficient practical and analytical knowledge in the field of study, the supervisor shall permit the researcher to proceed submission of thesis.
- 19.2 At least two research papers have to publish/accepted in peer reviewed recognized journal (preferably with DOI number) from PhD thesis work before thesis defense.
- 19.3 The researcher shall present her/his thesis work in a pre-submission seminar (seminar two/three) to check the quality of the research.







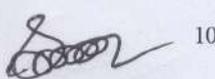
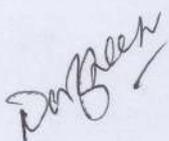
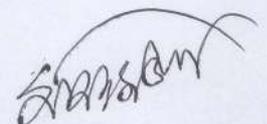
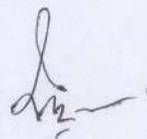




- 19.4 After the seminar, the researcher and supervisors shall consider the observations expressed by the participants. The researcher will revise/correct his/her thesis paper based on comments and observations where necessary. The researcher shall submit an electronic copy, two hard copies of the thesis paper duly approved by the supervisor(s) to the RCC for further processing.
- 19.5 The thesis will include a one-page abstract and a certificate of originality of work signed by the researcher and endorsed by the supervisor(s) about the originality of the work.
- 19.6 The RCC will fix the format and reference style of the thesis.
- 19.7 If the researcher fails to submit his/her thesis paper in due time, he/she will apply for extension of registration before the expiry of the stipulated registration duration. The supervisor will recommend and forward to RCC.
- 19.8 The thesis paper shall be examined by the examiners of the thesis evaluation and defense committee.
- 19.9 On the receipt of the unanimous recommendations of all the examiners, the convener of the thesis evaluation and defense committee will fix a date, time, and venue for the final viva-voce. The date, time and venue of the thesis defense shall be notified to all concerned by the RCC. After taking the viva-voce, the convener of the committee will send the consolidated report and marks of the thesis evaluation to CRC clearly stating whether the researcher should be awarded the degree or not.
- 19.10 The unanimous recommendation of the thesis evaluation and defense committee will be placed before the Academic Council through CRC which shall be recommended to the Board of Governors for the award of the degree.
- 19.11 In any examiner/member suggests modifications and re-submission of the thesis which should be communicated to the researcher to re-submit the thesis with all the modifications within one month. The research supervisor(s) will ensure that the suggestions of the examiner(s) are adequately addressed before resubmission of the thesis. The modified thesis shall be referred again to the examiner/member(s) concerned for re-evaluation. This opportunity shall be given maximum two times.
- 19.12 The researcher nominated for the degree will provide copies of his/her thesis to the BOU library, RDU, respective school and a soft copy for preservation in the repository.

20. Plagiarism Check

The originality of the thesis work of the researcher shall be verified using a standard plagiarism detection tool. The acceptable limit of the similarity index would be a maximum of 25%. The researcher must submit the similarity index report along with the thesis. Thesis evaluation and defense committee will ensure this matter. This requirement may be relaxed for languages not supported by the plagiarism detection tool.

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21. Ethical Issues

The Research Ethical Committee (REC) shall scrutinize unethical issues related to the researcher's research work.

22. Progress of the Researchers

- 22.1 Each of the researcher shall carry out the study and research work under the supervision of his/her research supervisor(s). Monitoring the progress of the researcher shall be the responsibility of the supervisor(s).
- 22.2 Every six-monthly progress report will be submitted in the prescribed format to the chairperson of the respective RCC after approval of the supervisor(s).
- 22.3 RCC will assesses and preserves the progress reports of the researchers. RCC will present only assessment report to CRC if necessary.

23. Transfer to PhD Program

- 23.1 Based on the recommendations of the supervisor(s), an MPhil researcher can be transferred to the PhD Program. A researcher who successfully completes individual MPhil courses with 70% marks or more (depending on concerned RCC's requirement) can be eligible for transfer to PhD program.
- 23.2 If a researcher wishes to transfer her/his degree from MPhil to PhD, s/he must apply to the concerned RCC. The RCC shall forward the application with its recommendation to the CRC for approval.

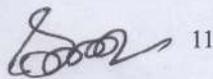
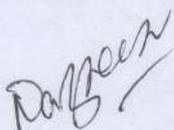
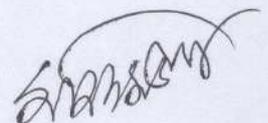
24. Extension of Registration Duration

- 24.1 If a researcher fails to complete the program within the maximum program duration, s/he must apply for re-registration.
- 24.2 Re-registration policy facilitates researchers whose registration period has been expired without completing the degree requirements. Researchers failed to submit the thesis within the maximum registration duration time will be eligible to apply for the re-registration. Such eligible researcher has to apply to the concerned RCC with recommendation of supervisor for re-registration. RCC shall recommend for the re-registration to the CRC for approval.
- 24.3 Under re-registration, a researcher will be allowed maximum one year for the submission of thesis paper.

25. Cancellation of the Registration

A researcher's duration of registration into the MPhil/PhD program shall remain valid during the regular program duration plus the re-registration period unless the researcher falls under any of the following categories:

- ✓ cancellation or suspension of registration by BOU;
- ✓ discontinuation;
- ✓ adoption of unfair means;

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- ✓ breaching the ethical issues.

If any researcher fails to complete the program successfully within the said program duration (including re-registration), his/her registration will automatically be cancelled. In the event of any misconduct or breach of any regulations of BOU by any researcher, the University may take necessary disciplinary action against such researcher as per the BOU rules. The punishment for the adoption of the unfair means shall be settled as per the Disciplinary Rules of BOU.

26. Researcher Identification Number

Researcher will be given a specific Identification (ID) number at the time of admission into the program. The researcher must use full ID number for all communications with BOU.

27. Yearly Registration and Deferment

If a researcher finds it difficult to continue course work, he/she may take a break for that particular year. For having the break, researcher will have to submit an application to the RCC two months before the commencement of discontinuation year. The researcher can avail this opportunity not more than one time during his/her whole study and research period.

28. Academic Year of the Programs

The academic year of the program shall start from January of each calendar year and shall end in December of the year or as decided by the relevant authority.

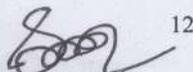
29. Forms and Letters

The formats of all forms and letters will be decided by CRC in consultation with the concerned RCCs.

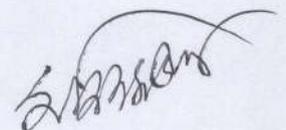
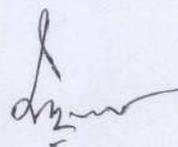
30. Award of Degree

After successfully completing all the course works, seminar, thesis, publications and others requirements, a researcher shall be awarded the MPhil/PhD Degree with the recommendation of the Academic Council and approval of the Board of Governors of the University. The Vice Chancellor shall issue the provisional/original certificate to all successful researchers.

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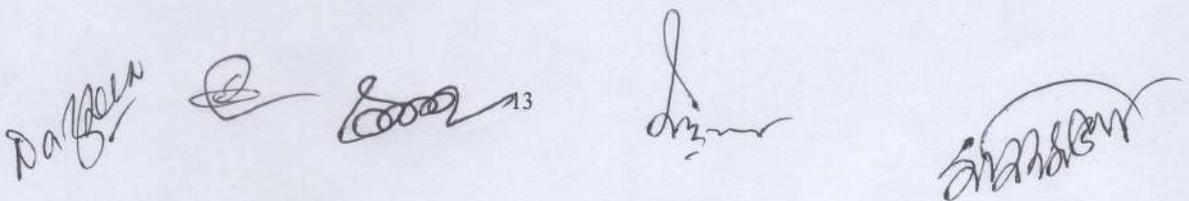
SECTION C
Financial Regulation for MPhil and PhD Program

1. Compulsory fees for the MPhil researcher (Local)

First Year		Second Year	
Item	Amount	Item	Amount
University Registration Fee	5,000.00	Admission Fee	15,000.00
Admission Fee	5,000.00		
Course Fee	18,000.00		
Library Fee	4,000.00		
Digital ID Card Fee	200.00		
Original Certificate Fee	1,000.00		
Provisional Certificate Fee	500.00		
Program Transcript Fee	500.00		
Testimonial Fee	500.00		
Academic Calendar Fee	100.00		
A. Sub Total	34,800.00	B. Sub Total	15,000.00
Total (A+B) = 49,800.00			

2. Compulsory fees for the PhD researcher (Local)

First Year		Second Year		Third Year	
Item	Amount	Item	Amount	Item	Amount
University Registration Fee	5,000.00	Admission Fee	15,000.00	Admission Fee	15,000.00
Admission Fee	5,000.00				
Course Fee	18,000.00				
Library Fee	4,000.00				
Digital ID Card Fee	200.00				
Original Certificate Fee	1,000.00				
Provisional Certificate Fee	500.00				
Program Transcript Fee	500.00				
Testimonial Fee	500.00				
Academic Calendar Fee	100.00				
A. Sub Total	34,800.00	B. Sub Total	15,000.00	C. Sub Total	15,000.00
Total (A+B+C) = 64,800.00					



3. Compulsory fees for the MPhil researcher (Foreign)

First Year		Second Year	
Item	Amount	Item	Amount
University Registration Fee	15,000.00	Admission Fee	5,000.00
Admission Fee	35,000.00		
Course Fee	18,000.00		
Library Fee	4,000.00		
Digital ID Card Fee	200.00		
Original Certificate Fee	1,000.00		
Provisional Certificate Fee	500.00		
Program Transcript Fee	500.00		
Testimonial Fee	500.00		
Academic Calendar Fee	100.00		
A. Sub Total	74,800.00	B. Sub Total	5,000.00
Total (A+B) = 79,800.00			

4. Compulsory fees for the PhD researcher (Foreign)

First Year		Second Year		Third Year	
Item	Amount	Item	Amount	Item	Amount
University Registration Fee	15,000.00	Admission Fee	47,500.00	Admission Fee	47,500.00
Admission Fee	35,000.00				
Course Fee	18,000.00				
Library Fee	4,000.00				
Digital ID Card Fee	200.00				
Original Certificate Fee	1,000.00				
Provisional Certificate Fee	500.00				
Program Transcript Fee	500.00				
Testimonial Fee	500.00				
Academic Calendar Fee	100.00				
A. Sub Total	74,800.00	B. Sub Total	47,500.00	C. Sub Total	47,500.00
Total (A+B+C) = 1,69,800.00					

Notes: Researcher transferred from MPhil to PhD program will pay the 2nd and 3rd -year fees.

5. Compulsory fees for the MPhil researcher of first and second batch (Admission Sessions: 2018-19 and 2020-21)

First Semester		Second Semester		Third Semester	Fourth Semester
Item	Amount	Item	Amount	Item and Amount	Item and Amount
Semester Registration Fee	19,500.00	Semester Registration Fee	19,500.00	Semester Registration Fee: 19,500.00	Semester Registration Fee: 19,500.00
Course Fee	18,000.00	Original Certificate Fee	1,000.00		
Library Fee	4,000.00	Provisional Certificate Fee	500.00		
Digital ID Card Fee	200.00	Program Transcript Fee	500.00		
Academic Calendar Fee	100.00	Testimonial Fee	500.00		
A. Sub Total	41,800.00	B. Sub Total	22,000.00	C. Sub Total:	D. Sub Total:
				19,500.00	19,500.00
Total (A+B+C+D) = 1,02,800.00					

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6. Compulsory fees for the PhD researcher of first and second batch (Admission Sessions: 2018-19 and 2020-21)

First Semester		Second Semester		Third Semester	Fourth Semester	Fifth Semester	Sixth Semester
Item	Amount	Item	Amount	Item and Amount	Item and Amount	Item and Amount	Item and Amount
Semester Reg. Fee	34,500.00	Semester Reg. Fee	34,500.00	Semester Reg. Fee: 34,500.00	Semester Reg. Fee: 34,500.00	Semester Reg. Fee: 34,500.00	Semester Reg. Fee: 34,500.00
Course Fee	18,000.00	Original Certificate Fee	1,000.00				
Library Fee	4,000.00	Provisional Certificate Fee	500.00				
Digital ID Card Fee	200.00	Program Transcript Fee	500.00				
Academic Calendar Fee	100.00	Testimonial Fee	500.00				
A. Sub Total	56,800.00	B. Sub Total	37,000.00	C. Sub Total	D. Sub Total	E. Sub Total	F. Sub Total
				34,500.00	34,500.00	34,500.00	34,500.00
Total (A+B+C+D+E+F) = 2,31,800.00							

7. Compulsory fees for the PhD researcher transferred from MPhil program of first and second batch (Admission Sessions: 2018-19 and 2020-21)

First Semester		Second Semester		Third Semester	Fourth Semester	Fifth Semester	Sixth Semester
Item	Amount	Item	Amount	Item and Amount	Item and Amount	Item and Amount	Item and Amount
Semester Reg. Fee	19,500.00	Semester Reg. Fee	19,500.00	Semester Reg. Fee: 49,500.00	Semester Reg. Fee: 49,500.00	Semester Reg. Fee: 34,500.00	Semester Reg. Fee: 34,500.00
Course Fee	18,000.00	Original Certificate Fee	1,000.00				
Library Fee	4,000.00	Provisional Certificate Fee	500.00				
Digital ID Card Fee	200.00	Program Transcript Fee	500.00				
Academic Calendar Fee	100.00	Testimonial Fee	500.00				
A SubTotal	41,800.00	B. Sub Total	22,000.00	C. Sub Total	D.Sub Total	E. Sub Total	F. Sub Total
				49,500.00	49,500.00	34,500.00	34,500.00
Total (A+B+C+D+E+F) = 2,31,800.00							

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8. Compulsory fees for the MPhil Researcher of second and third batch (Admission Sessions: 2022-23 and 2023-24)

First Year		Second Year	
Item	Amount	Item	Amount
University Registration Fee	5,000.00	Admission Fee	20,000.00
Admission Fee	25,000.00	Original Certificate Fee	1,000.00
Course Fee	18,000.00	Provisional Certificate Fee	500.00
Library Fee	4,000.00		
Digital ID Card Fee	200.00	Program Transcript Fee	500.00
Academic Calendar Fee	100.00	Testimonial Fee	500.00
A. Sub Total	52,300.00	B. Sub Total	22,500.00
Total (A+B) = 74,800.00			

9. Compulsory fees for the PhD Researcher of second and third batch (Admission Sessions: 2022-23 and 2023-24)

First Year		Second Year		Third Year	
Item	Amount	Item	Amount	Item	Amount
University Registration Fee	10,000.00	Admission Fee	30,000.00	Admission Fee	60,000.00
Admission Fee	40,000.00	Original Certificate Fee	1,000.00		
Course Fee	18,000.00	Provisional Certificate Fee	500.00		
Library Fee	4,000.00	Program Transcript Fee	500.00		
Digital ID Card Fee	200.00	Testimonial Fee	500.00		
Academic Calendar Fee	100.00				
A. Sub Total	72,300.00	B. Sub Total	32,500.00	C. Sub Total	60,000.00
Total (A+B+C) = 1,64,800.00					

10. Compulsory fees for the PhD researcher transferred from MPhil program of second and third batch (Admission Sessions: 2022-23 and 2023-24)

First Year		Second Year		Third Year	
Item	Amount	Item	Amount	Item	Amount
University Registration Fee	5,000.00	Admission Fee	50,000.00	University Reg. Fee	10,000.00
Admission Fee	25,000.00	Original Certificate Fee	1,000.00	Admission Fee	50,000.00
Course Fee	18,000.00	Provisional Certificate Fee	500.00		
Library Fee	4,000.00	Program Transcript Fee	500.00		
Digital ID Card Fee	200.00	Testimonial Fee	500.00		
Academic Calendar Fee	100.00				
A. Sub Total	52,300.00	B. Sub Total	52,500.00	C. Sub Total	60,000.00
Total (A+B+C) = 1,64,800.00					

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11. Other fees for all MPhil and PhD researcher (Local and Foreign)

Item	Amount
Admission Application (MPhil)	1500.00
Admission Application (PhD)	2000.00
Re-registration	10,000.00
Re-examination (Each course)	4000.00
Late Fee	500.00
Graduation Ceremony	As per BOU rule

12. Expenses for the RCC office:

Descriptions	Honorarium/Wages
Chairman, RCC	36,000.00 (3000.00/month)
Office Support Staff (1 person)	9,600.00 (800.00/month)
Cleaner (1 person)	9,600.00 (800.00/month)

Note: Chairperson of the RCC will appoint the office support staff and cleaner for RCC office.

13. Honorarium and expenses for the supervisors and course teachers

Descriptions	Honorarium
Supervisor	25,000.00/researcher
Co-Supervisor (if any, 1 person)	15,000.00/researcher
Course Teacher (both internal and external teacher)	50,000.00/Course [2500.00/Class (Total 20 Classes, Duration of Each Class 2 hours)]
Entertainment (only for course teacher and researcher)	As per BOU Rules

Note: Supervisor and co-supervisor will receive honorarium for research supervision after competition of the degree. Course teacher will receive honorarium after publishing the course work final results.

14. Honorarium for question setter

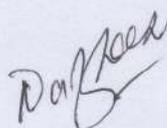
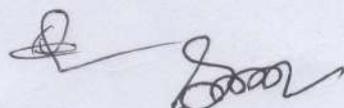
Descriptions	Honorarium
Each Question Setter	2000.00

15. Honorarium for question moderation

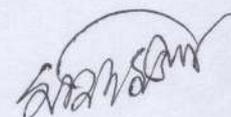
Descriptions	Honorarium
Chairman	4000.00
Each member	3000.00

16. Honorarium for invigilation of course work final examination and script evaluation

Descriptions	Honorarium
Chief Invigilator (1 Person)	500.00/ hour
Invigilator (1 Person)	400.00/hour
Evaluation (Each Script)	300.00 (Minimum 500.00)
Tabulator (1 Person)	50.00/Researcher (Minimum 500.00)

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17. Honorarium for the first, second and third seminar

Descriptions	Honorarium
Convener	2500.00
Each member	2000.00

18. Honorarium of the thesis evaluation

Descriptions	Honorarium
Each examiner	3000.00

19. Honorarium for the thesis defense

Descriptions	Honorarium
Convener	2500.00
Each examiner	2000.00
Observer (Supervisor)	2000.00

22. Deposition of fee:

MPhil and PhD program related fees and charges will be deposited into a separate SND bank account opened by BOU authority.

Note: This Academic and financial regulation will be applicable for all batches (including first to fourth batch). One year will consist of 02 semesters.

Dil Rowshan
07/09/2025

Prof. Dil Rowshan Zinnat Ara Nazneen, PhD
Pro-Vice-Chancellor (Academic)
Bangladesh Open University
Gazipur-1705

07-09-2025
Prof. Dr. Abul Hasnat Md. Shamim
Treasurer
Bangladesh Open University
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07.9.2025
Prof. Dr. Md. Mayenul Islam
Dean
School of Business
Bangladesh Open University
Gazipur-1705, Bangladesh.

09/09/25
Prof. Dr. Md. Abdul Mojib Mondol
Dean
School of Science and Technology
Bangladesh Open University
Gazipur-1705

09/09/25
ড. মোঃ শওকত আলী
যুগ্ম পরিচালক (অতিরিক্ত দায়িত্ব)
রিসার্চ ডিগ্রি ইউনিট, প্রশাসন বিভাগ
বাংলাদেশ উন্মুক্ত বিশ্ববিদ্যালয়
গাজীপুর-১৭০৫